

To: Tenant

From: Landlord

Date:

ANNUAL NOTICE

PROTECT YOUR CHILD FROM LEAD POISONING AND WINDOW FALLS

New York City law requires that tenants living in buildings with 3 or more apartments complete this form and return it to their landlord before February 15, each year. **If you do not return this form, your landlord is required to visit your apartment to determine if children live in your apartment.**

Peeling Lead Paint	Window Guards
<p>By law, your landlord is required to inspect your apartment for peeling paint and other lead paint hazards at least once a year if a child under 6 years of age (5 years or younger) lives with you.</p> <ul style="list-style-type: none"> ▪ You must notify your landlord in writing if a child under 6 comes to live with you during the year. ▪ If a child under 6 lives with you, your landlord must inspect your apartment and provide you with the results of these paint inspections. ▪ Your landlord must use safe work practices to repair all peeling paint and other lead paint hazards. ▪ Always report peeling paint to your landlord. Call 311 if your landlord does not respond. 	<p>By law, your landlord is required to install window guards in all your windows if a child under 11 years of age (10 years or younger) lives with you, OR if you request them (even if no children live with you).</p> <ul style="list-style-type: none"> ▪ It is against the law for you to interfere with installation, or remove window guards where they are required. Air conditioners in windows must be permanently installed. ▪ Window guards must be installed so there is no space greater than 4½ inches above or below the guard, on the side of the guard, or between the bars. ▪ ONLY windows that open to fire escapes, and one window in each first floor apartment when there is a fire escape on the outside of the building, are legally exempt from this requirement.
<p>with 3 or more apartments built before 1960. They also apply to buildings built between 1960 and 1978 if the landlord knows that lead paint is present.</p>	<p>These requirements apply to all buildings with 3 or more apartments, regardless of when they were built.</p>

Fill out and detach the bottom part of this form and return it to your landlord.



Please check all boxes that apply:

A child under 6 years of age (5 years or younger) lives in my apartment.

A child under 11 years of age (10 years or younger) lives in my apartment and:

- Window guards are installed in all windows as required.
- Window guards need repair.
- Window guards are NOT installed in all windows as required.

No child under 11 years of age (10 years or younger) live in my apartment:

- I want window guards installed anyway.
- I have window guards, but they need repair.

<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>		
<i>Street Address</i>	<i>Apt.#</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
<i>Signature</i>	<i>Date</i>	<i>Telephone Number</i>		

Deadline for return: February 15, 2011

Return form to: Name and address of landlord or managing agent. Call 311 for more information on preventing lead poisoning and window falls.

DOHMH-approved: November 05, 2010